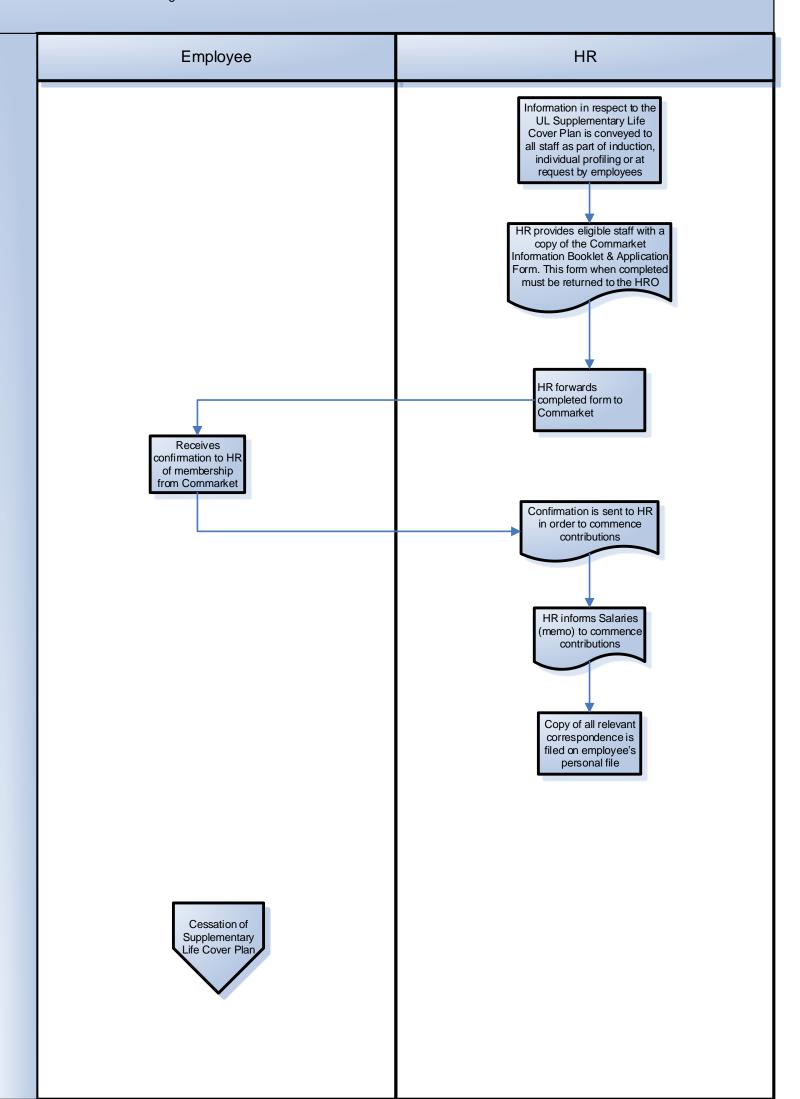
PP014.8 Supplementary Life Cover Plan

Owner: HR Officer, Pensions

Date: 16th May 2017

Business Objective: To ensure employees who wish to join/leave the UL Supplementary Life Cover Plan are given the option to do so in line with underwriting terms.



PP014.8 Supplementary Life Cover Plan (Cessation) Owner: HR Officer Pensions Date: 16th May 2017 Business Objective: To ensure employees who wish to join/leave the UL Supplementary Life Cover Plan are given the option to do so in line with underwriting terms. HR **Employee** Page 1 Member informs HR in writing of Copy of this intention to cease membership notification is filed of plan & identifies appropriate on employee's date of cessation of membership personal file HR notifies salaries in writing accordingly Copy of notification filed or employee's personal file Appropriate Commarket division notified in writing of cessation of membership Copy of this notification filed on employee's personal file HR Supplementary Life Cover Plan database is updated accordingly